

Cannon River STEM School
Board of Directors Annual Meeting
Thursday, January 10, 2013 7:00 PM
School Cafeteria

- I. Call to Order
Teri called to order the Board of Directors meeting at 7:02 pm
Attendance
Present: Board Members – Teri Menard, (Chairperson), Caren Putrah (Secretary), Todd Rost, Deb Scheil, Jen Walls, and Nalani McCutcheon (Executive Director, ex officio)
Absent: Julie Finnesgard (Treasurer) and Cheryl Freund
Guests: Heather Carlin, Teresa DeMars, Shelly Cole, and Jane Jirik

- II. Approval of January Agenda and December Minutes
 - a. Todd motioned to approve December minutes with changes, Jen seconded, all approved, no further discussion
 - b. Nalani requested to add approval of additional Para, Todd motioned to accept request, Jen seconded, no further discussion, all approved

- III. Public Comment
 - a. none

- IV. Reports
 - a. Finance Committee Report (Mike)
 - i. Reviewed by Nalani
 - ii. Lease aid has started. We are up to date with our Shattuck-St. Mary's rent payment
 - iii. Questions from attendee were addressed
 - b. Staff Report (Jen)
 - i. Review the staff report that was provided by Jen
 - c. Executive Director's Report (Nalani)
 - i. Environmental Services came in and did some annual training and reviewed any potential OSHA violations throughout our campus
 - ii. Lego robotics was a great experience and a nice press release was in the Faribault Newspaper
 - iii. Americorp applications are being updated to continue Sherry Benson's position and the Promise Fellow position
 - iv. Science Fair Help Sessions started today with 33 students in attendance. They will meet weekly through the end of March. They had 4 parent volunteers and will add 10-20 Shattuck students to help that are advanced Biology students.
 - v. Brian Duff, Cornell University will be here on Monday and Tuesday to spend some time on campus

- vi. We are in the midst of NWEA testing during this winter session from 3rd-8th grades. This will give us data to help teachers prepare for winter conferences

V. Discussion Items

- a. PTO/PTA Update (Heather)
 - i. Presented the board with some association names (Raptor League, Raptor Family and Friends, CRSS Ecosystem)
 - ii. They continue to meet the 1st and 3rd Thursdays of each month, August-May on campus
 - iii. They are currently discussing membership and dues
- b. Board Elections Update
 - i. Received letter of interest and resumes for three candidates
 - ii. We have three candidates and three position open therefore a ballot election was not needed
 - iii. Motion to approve the three candidate for a three year term beginning in February by Todd, Jen seconded, all approved, no further discussion
 - iv. Deb raised the concern of an interview process and the identification of the rolls that are available prior to, like intended per our policy
 - v. Word of appreciation to the outgoing board members; Cheryl, Julie and Deb

VI. Action Items

- a. Approve Tuition Agreement Policy
 - i. Presented with changes from last month
 - ii. Changes suggested and made by Teri during the meeting
 - iii. Caren motioned to approved the policy with changes, Deb seconded, no further discussion, all approved
- b. Harassment and Violence
 - i. Annual presentation for revision and approval
 - ii. Todd motioned to approve, Jen seconded, no further discussion, all approved
- c. Approval of Para, Elaine Loranz – Caren motioned to approve, Todd seconded, no further discussion, all approved

VII. Adjournment

Todd motioned to adjourn at 8:37pm, Caren seconded, no further discussion, all approved.