

Cannon River STEM School
Board of Directors Meeting
Thursday, June 14 7:00 PM
School Cafeteria

- I. Call to Order
Present: Teri Menard (Chair), Nalani McCutcheon (Executive Director, ex officio), Deb Scheil, Cheryl Freund, Jen Walls, Caren Putrah (Secretary), Todd Rost
Absent: Julie Finnesgard (Treasurer)
- II. Approval of Agenda and Minutes as amended. Todd carried motion to approve. Cheryl seconded and all approved.
- III. Public Comment: None
- IV. Reports
 - a. Finance Committee Report (Mike): Reviewed Financials.
 - b. Staff Report (Jen): Yearbook is here, closing ceremony – flash mob, 5th grade led field day, 8th grade commencement, 8th grade field trip, staff fields trips and curriculum committee.
 - c. Executive Director's Report (Nalani): Summer school, approved for promise fellow – need to fill by June 30th, Chinese Teacher – Lee Yang will be here mid august, Title one allotment for FFY13, REAP grant for FY13, Jonna Math school nurse will not return next year – collaboration with 656 health aide, CRSS hosted a private school & charter school meeting regarding the School Levy discussion, new lunch vendor is Lancer catering.
- V. Discussion Items
 - a. Parent Survey: Discussed improvement ideas. Send questions out early in year to help parents gather info to answer questions. Send survey out twice a year. Further define some questions. Organize a committee to lead this development.
 - b. MMR data review: Nalani and Deb did further analysis on MMR data.
- VI. Action Items
 - a. FY12 budget revision: Cheryl carried motion to approve. Caren seconded and all approved.
 - b. K-3 Literacy Plan: Caren carried motion to Approve with minor revisions. Jen seconded and all approved.
 - c. Technology Scope & Sequence: Todd carried motion to approve. Cheryl seconded and all approved.

- d. New Hires: Laura Grundmeier (2nd grade)
Sarah Newhouse (3rd grade)
Dan Cheis (6th grade)
Zak Hanegraaf (phy. Ed/technology)
Ashley Ringleing (Receptionist/Administrative Assistant)
Cheryl carried motion to approve. Deb seconded and all approved.

- e. Revised Audubon contract: Cheryl carried motion to approve. Todd seconded and all approved.
- f. Motion to change the position of the Executive Director from a contract position to an At-Will Employment position. Motion carried by Deb. Caren seconded and all approved.
- g. Offer a letter extending an At-Will Employment offer to Nalani McCutcheon for the position of Executive Director. Deb carried the motion to approve. Cheryl seconded and all approved.

VI. Adjournment: Cheryl motioned to adjourn, Todd seconded and all approved.
9:45pm