

Cannon River STEM School
Board of Directors Meeting
Thursday, April 10, 2012 7:00 PM
School Cafeteria

- I. Call to Order 7:07
Present: Teri Menard (Chair), Nalani McCutcheon (Executive Director, ex officio), Deb Scheil, Cheryl Freund, Jen Walls, Caren Putrah (Secretary), Todd Rost
Absent: Julie Finnesgard (Treasurer)
- II. Approval of Agenda and Minutes: Strike Discussion Item B on Agenda. Cheryl carried motion to approve. Deb seconded and all approved.
- III. Public Comment: None
- IV. Reports
 - a. Finance Committee Report (Nalani): We will not be receiving any state payments until July. State is currently holding back \$529K. Lease Aid is paid in full. Credit card statement will be reviewed monthly by finance committee.
 - b. Staff Report (Jen): Spring concerts, Grandparent's Day, and the Book Fair were all successes. Grades 3-8 will be going to Feed My Starving Children as a field trip. CRSS has made great connections with the Faribault Historical Society.
 - c. Executive Director's Report (Nalani): MCA reading tests were sent back state. Currently interviewing for Chinese, 2nd, 3rd, 6th, and 7/8 STEM teachers. Current census: 226 students. 6 slots open for grade 3, 4 slots open for grade 8 next year. Enrollment for next year – 265.
- V. Discussion Items
 - a. Lease Aid Application: Submitted, on hold until certificate of occupancy is approved due upon completion of elevator in Middle School.
 - b. K-3 Literacy Plan 1st reading: Board will read/review by 6/1, will approve and post by 7/1.
 - c. Technology Scope and Sequence 1st reading: Looking for approval at June board meeting as a working copy to come back in 2013.
 - d. Parent Survey: Going out this week to families.
 - e. Board Training: New board members need to start training by end of July.
 - f. Director Review: Creating survey – available by June 1, 10 day turnaround, have data by June board meeting.

VI. Action Items

- a. MACS Membership Renewal: Deb carried motion to approve. Cheryl seconded and all approved.
- b. Clifton Larson Allen Engagement Letter: Cheryl carried motion to approve. Todd seconded and all approved.
- c. BKDA Contract Renewal: Cheryl carried motion to approve. Jen seconded and all approved.
- d. Annual Designations:
 - i. Bank Depository
 - ii. Delegation of authority to make electronic fund transfers
Todd carried motion to approve. Caren seconded and all approved.

VII. Adjournment: Todd motioned to adjourn, Jen seconded and all approved. 9:20