

Cannon River STEM School
Board of Directors Annual Meeting
Thursday, February 9, 2012 7:00 PM
School Cafeteria

- I. Call to Order 7:06
Present: Teri Menard (Chair), Nalani McCutcheon (Executive Director, ex officio), Deb Scheil, Cheryl Freund, Jen Walls, Caren Putrah (Secretary)
Absent: Julie Finnesgard (Treasurer), Todd Rost
Guests: Mike Pocrnich (BKDA), Heather Carlin (parent), Colleen Rolling (parent)
- II. Approval of Agenda and Minutes: Deb carried motion to approve. Cheryl seconded and all approved.
- III. Approval of Special Meeting Minutes: Cheryl carried motion to approve as amended. Deb seconded and all approved.
- IV. Public Comment: None
- V. Reports
 - a. Finance Committee Report (Mike): Financially stable. We are 58% through the fiscal year. Discussed PT/OT-paid through Special Ed Dept. Question asked if money left in budget is carried forward. We reset the budget each year and base new budget on overages (overages roll forward).
 - b. Staff Report (Deb): Format for Wed. staff meetings:
 - i. Week 1: Announcements meeting
 - ii. Week 2: Curriculum meeting to discuss developments, etc.
 - iii. Week 3: Conspiracy of caring meeting – Outreach of staff to students in need. Teachers brainstorm on ways to improve upon students in need.
 - iv. Week 4: Elementary/Middle School split to discuss issues appropriate to grade levels, being proactive/trouble shooting.

c. Executive Director's Report (Nalani):

- i. Acoustics in 6th grade classroom spurred research project on the study of sound. New carpet samples were ordered to aid in reducing sound levels. Students were excited to learn about this topic.
- ii. New Girl Scout Troop forming for girls grades 5-8th. Troop leader: Sarah Wallis. Focus will be on topics such as body image, empowerment, tips on getting into college, etc.
- iii. New positions: Funding is in place for Title I Teacher (focusing on 1st/2nd grades). Applications are currently being accepted. Title I Para position has been filled this month.
- iv. Upcoming Lottery 3/8/12 at 5pm. Student applications currently being received for 2012-13 school year. Preference will be given to current staff members' children and siblings of currently enrolled students.
- v. School Finance Award application has been sent. Teri wishes to be notified when approved to run press release.

VI. Discussion Items

Welcome New Board Members: Jen Walls will take over "staff reports". Also new to the Board (absent) is Todd Rost.

VII. Action Items

- a. Approve Updated Policy 701- Admissions Policy: moved to approve. Caren seconded and all approved. Motion passed.
- b. Amendment Curriculum Adoption review/timeline (Deb): Caren moved to approve. Cheryl seconded and all approved. Motion passed.
- c. Census report in 2012: First grade lost 1 student, gained 2. Two seventh graders in the works. Current enrollment is 224. Grades we currently have openings: 2 (first grade), 10 (second grade), 1 (seventh grade), 10 (eighth grade). We will fill openings from waiting list until the lottery occurs.
- d. Strategic planning session: Teri proposed meeting 3-4 hrs. Sat. am 2/18 for special session.

VIII. Adjournment: Deb motioned to adjourn. Caren seconded and all approved.