

Cannon River STEM School

Board of Directors Meeting

Thursday, December 9, 2010, 7:00 PM

CRSS Cafeteria

Present: Deb Scheil, Chris Broden (CSP Grant Manager), Nalani McCutcheon (Executive Director; *ex officio*), Rob Hardy (Chair), Caren Putrah (Secretary)

Call to Order

- I. Approve Agenda
- II. Approve November Minutes - *remove Deb's name from present and staff report*
- III. Public Comment - *none*
- IV. Finance Committee Report
 1. November 2010 Financials (Mike) – strong, \$228K in the bank; revenues of \$70K, \$37K, and \$27K came through; line of \$125K credit renewed at State Bank; projected surplus for year approx. \$75K.
 2. FY 2010 Audit Report (Mike) – went well, no comments, positive – *Caren moved, Chris seconded, all approved*
- V. Other Reports
 1. Staff Report (Deb) – teachers had day of Responsive Classroom training in Nov.; working on ‘idea’ and ‘organization’ from Six Traits Writing; science fair projects in Dec. for 7th grade, march for 3-6
 2. Executive Director’s Report (Nalani) – mentor program in full swing; Nalani doing staff observations; 1st lunchroom audit on Dec. 10; CSP grant money increased to \$72K; CRSS approved for Title 1; Northfield transportation survey in progress; M.S. village update, beg. of Jan. still anticipated date; additional elementary space anticipated finish date fall of 2011
 3. Status of Authorizer (Nalani) - # of authorizers being denied, more should be approved, minor changes need to be made by Audobon, hopeful they will be approved in next round, but Nalani researching other options
- VI. New Business
 1. Approve Donations (Nalani) - \$2,375 from Give to the Max Day, Melaleuca donations – *Chris motioned, Caren seconded*
 2. Policy Review
 - a. 214 Out of State Travel by Board Members
 - b. 410 Family and Medical Leave – suggestions discussed and considered
 - c. 413 Harassment and Violence

d. 524 Internet Acceptable Use

e. 514 Bullying

- *Chris moved to approve policies 214, 413, 524, 514 as noted, Deb seconded*

3. Annual Meeting Plans (Nalani) – 6:30 to 7 P.M. social, board mtg at 7
4. Board Self-Study (Chapter 1 in *Charter School Board University*)
-chapter 3 for Jan. meeting
5. Curriculum Committee – *moved to approve Chris, Rob seconded*
members = Caren Putrah, Cheryl Freund, Deb Scheil, Ginger Kranz,
Nalani McCutcheon and Sara Duchene

Adjournment – *motioned Chris, Deb seconded*