

Cannon River STEM School

Board of Directors Meeting

Thursday, May 5, 2016 7:00 pm NOTE DATE CHANGE!

Old Main, Den

I. Call to Order

Dante called to order the Board of Directors meeting at 7:02 pm

Attendance:

Present-Nalani McCutcheon (Exofficio), Angela Rosendahl, Cheryl Wendt, Dante Hummel-Langerfeld, Vanessa Kuhlman, and Krista Ahlman

Guests-Kelly Krull (BKDA), Cindy Gizner (Faribault Futures) and Deb Scheil

II. Approval of Agenda and April Minutes

Angela motioned to approve the May Agenda as amended, Krista seconded, all approved.

Cheryl motioned to approve the April Minutes, Vanessa seconded, all approved.

III. Public Comment

A representative of the Faribault Futures was visiting. She appreciates the candy and comradery of the group so far.

IV. Reports

a. Finance Committee Report (Nalani/BKDA reps)

See attached report for details

b. Executive Director's Report (Nalani)

Student – Last day of MCA testing for FY16, Canoe is back on campus for completion, students will have an opportunity to float/paddle the canoe at Alexander Park, 8th graders will be honored on May 31st at a dinner, students will be featuring their Capstone presentations that they have been working on

Facilities – Our Lease Aid application has been submitted once again by Chris Broden-thank you, Shattuck is converting an existing building on campus for our SPED department

Staff – Staff interviews are scheduled for next week

c. Curriculum Committee Report (Deb)

MCA test scores will be used to decide students that will be invited to participate in Summer School, Title I and Reading Corp students will receive invitations; Social Studies partnership with Rice County Historical Society this month, 2nd, 1st and 6th will all be visiting RCHS; 1st History Day will take place similar to a Science Fair model, Adults will be invited within the community to interview and evaluate these projects; Social Studies and English Language Arts maps will be presented for review later this summer; River Bend Nature Center Interns have been working with the students this year to collect water testing data and identifying trees on campus and other areas to create a campus map; three of our teachers attended an Audubon workshop last summer and challenged the staff to adopt a Special Place on campus to read, journal and observe.

- d. Staff Report (Angela)
See attached report for details

V. Discussion Items

- a. Proposal to approve FY16 working budget as official FY16 revised Budget
No questions
- b. FY17 Budget Proposal
No questions
- c. Audubon Academic Goal weighting
Nalani asked that we table this discussion until next month
- d. LarsonAllen audit engagement letter
No questions
- e. ED Review process
Dante reached out to our previous Board chairperson to begin compiling an evaluation process. A preliminary evaluation document was presented to the board. Dante will need two people from the board to form a committee. Vanessa requested that direct reports to the Executive Director not participate on the committee due to a conflict of interest. Krista and Vanessa will be the additional committee members to complete the required committee members. Surveys will be distributed 5/9 to staff to complete and return to a receptacle at the front desk by 5/23. Nalani will be prepared to answer her survey questions at the June Board meeting with the addition to review goals that were set in the last evaluation process. Also, between the two year evaluation, Nalani will review goals with the board on the off year in February. Salary will also be discussed at the June board meeting.

VI. Action Items

- a. Approve FY16 Working Budget as FY16 Revised Budget
Angela motioned to approve FY16 Budget as FY16 Revised Budget, Vanessa seconded, all approved.
- b. Approve FY17 Budget
Vanessa motioned to approve FY17 Budget, Krista seconded, all approved.
- c. Approve LarsonAllen for FY16 Audit
Cheryl motioned to approve LarsonAllen for FY16 Audit, Angela seconded, all approved.
- d. Approve ED Review process
Vanessa motioned to approve the ED review process with the amendment of correct dates and question 5 on the verbal questions to include – review of goals previously set, how was the board supportive/helpful and how could the board improve in supporting the ED reach goals set, Cheryl seconded, all approved.
- e. Approve finance report
Krista motioned to approve the finance report, Vanessa seconded, all approved

VII. Adjournment

Cheryl motioned to adjourn, Angela seconded, all approved.

At Cannon River STEM School, adults and children alike aspire to become excellent questioners, able to investigate the world with confidence and character. We are a K-8 public charter school in Faribault, MN with an emphasis on science, technology, engineering and math.

Cannon River STEM School's mission is to foster each student's innate curiosity and joy of discovery. We prepare students to become excellent questioners, scientific thinkers, and responsible citizens, who are able to contribute to the world with confidence and character. We achieve this through student-centered, collaborative and experiential learning, with an emphasis on the environment as an integrating context.