

Cannon River STEM School  
Board of Directors Meeting  
Thursday, November 14, 2013 7:00 PM  
School Cafeteria

- I. Call to Order  
Teri called to order the Board of Directors meeting at 7:00 pm  
Attendance:  
Present-Teri Menard, Marilyn Bongers, Shelly Cole, Jane Jirik, Nalani McCutcheon (Executive Director, ex officio), Caren Putrah and Jen Walls  
Guests-Mike Pocrnich (BKDA) and Deb Scheil (TOSA)
- II. Approval of Agenda and Minutes  
Shelley motioned to approve the November Agenda, Caren seconded, all approved  
Marilyn motioned to approve October Minutes, Jen seconded, all approved
- III. Public Comment
  - a. A parent spoke in response to the Board's resolution in support of the local Levy.
- IV. Reports
  - a. Finance Committee Report (Mike)
    - i. Monthly Financials
    - ii. FY12 Audit
  - b. Staff Report (Jen) – See published report for details
  - c. Executive Director's Report (Nalani)
    - i. Introduced a dashboard format for future reporting to the Board – a quick look at overall financials, census, notes, professional development, student data, parent involvement, EE/Service Learning hours, and upcoming events
- V. Discussion Items
  - a. Board Elections
    - i. Filling currently open Community Representative position
      - a. Motion to elect Community Representative along with other two positions open in January. Marilyn motioned, Jen seconded. Shelley opposed.
    - ii. Elections for terms expiring in January (Teri Menard and Caren Putrah)
      - a. Nominating committee formed to vet potential candidates (Jen, Teri, Deb Scheil)
  - b. Board Governance Discussion
    - i. Postponed until December
- VI. Action Items
  - a. Approve Audit. Shelley motioned, Caren seconded, all approved.
    - i. Executive Audit Summary and Management Report.
    - ii. Financial Statement and Supplemental Information
  - b. Approve Board Election Timeline and Documents. Jen motioned, Jane seconded, all approved.
  - c. Reschedule December CRSS Finance Committee meeting to 12/5/13 at 6:30pm. Shelley motioned, Marilyn seconded, all approved.
- VII. Adjournment  
Jen motioned to adjourn, Caren seconded, all approved