

## **Cannon River STEM School**

### **Board of Directors Meeting**

Tuesday, June 12th, 2018 7:00 pm NOTE Schedule Change from Normal Date

Old Main, Den

- I. Call to Order  
Dante called to order the Board of Directors meeting at 7:00 pm.  
Present – Nalani McCutcheon (Exofficio), Cheryl Wendt, Dante Hummel-Langerfeld, Angela Rosendahl, Michael Cross, Robin Finke  
Absent – Jessica Wiles, Deni Buendorf  
Guests – Kelly Rimpala (BKDV), Cora Packard
  
- II. Approval of Agenda and May Minutes  
Robin motioned to approve the agenda, Michael seconded, all approved.  
Angela motioned to approve the May minutes, Michael seconded, all approved.
  
- III. Public Comment  
No Public Comment
  
- IV. Reports
  - a. Finance Committee Report (Nalani/BKDA reps)  
Kelly walked the board through the attached report.
    - Cash is still healthy.
    - Revenues are up 91.8 percent compared to our budget, which is good.
    - Expenses are lagging behind.
    - Everything is holding to where it's supposed to compared to the budget.
  
  - b. Directors' Reports (Nalani/Cheryl)  
Cheryl – It was a busy last few weeks of school but we made it! We did finish all of our mca testing. 8<sup>th</sup> Grade Commencement was fun. The 8<sup>th</sup> graders had their big trip to Base Camp in St. Paul. Ms. Hirschey and Ms. Moriarty were impressed with the kids doing the ropes course. The staff and students had a surprise for Nalani on the last day of school and the students gave her a huge hug. We had a fun week with staff and celebrating Nalani. Now we're trying to get things done around campus. Summer school has started. There are about 60 kids in summer school this year.
  
  - c. Curriculum Committee Report (Cora)  
Cora walked the board through the attached report.
  
  - d. Staff Report (Angela)  
Angela walked the board through the attached report.
  
- VI. Discussion Items

a. Paid Family Leave and Short Term Disability Bank changes

There were no questions or concerns about the changes.

b. Policy 533: Wellness

There were no questions or concerns about the policy.

Nalani - The part the board needs to be aware of is that our kids have been fed appropriately and that we continue to follow the policy.

c. Policy 417: Chemical Use and Abuse

Dante walked the board through the Chemical Use and Abuse Policy, asked for suggestions/changes and let them know that this will be revised and passed out at the August meeting.

d. ED Transition: Consider authorizing Nalani to work through August 1<sup>st</sup>, 2018.

e. Board Governance

Dante passed out Strategic Planning and discussed it with the board. The next step is to reach out to the other charter schools and ask if they'll allow us to visit. A final decision needs to be made at the August meeting to plan the trips and they plan on going at the end of September or October.

VII.

Action Items

a. Approve/Reject proposed paid family leave and short term disability bank changes

Angela motioned to approve proposed paid family and short term disability bank changes, Robin seconded, all approved.

b. Approve/Reject Policy 533: Wellness

Robin motioned to approve Policy 533: Wellness, Michael seconded, all approved.

c. Approve/Reject authorizing Nalani to work through August 1<sup>st</sup>, 2018 (Letter from Dante required if approved)

Michael motioned to approve authorizing Nalani to work through August 1<sup>st</sup>, 2018, Robin seconded, all approved.

d. Establish the designation of Cheryl Wendt as Identified Individual with Authority for MDE.

Robin motioned to establish the designation of Cheryl Wendt as Identified Individual with Authority for MDE effective July 1, 2018, Angela seconded, all approved.

e. Designations – State Bank of Faribault, ACH Transfer authority

Angela motioned to approve first designation of State Bank of Faribault, Robin seconded, all approved.

Michael motioned for ACH Transfer authority to rest with Cheryl Wendt and The Anton Group (TAG) as of July 1, 2018, Angela seconded, all approved.

f. Approve/Reject New Hires: Stephanie Rathsack and Aurora Kubach

Robin motioned to approve new hires Stephanie Rathsack and Aurora Kubach, Michael seconded, all approved.

g. Approve/Reject Finance Report

Angela motioned to approve the finance report, Robin seconded, all approved.

The meeting will be closed as permitted by section 13D.05, subdivision 3(a), to establish evaluate first month performance, and set expectations and compensation for incoming Executive Director for FY19.

Meeting Closed At 8:37 pm.

Board members met with Cheryl to discuss performance outcomes for the months of May and June, since Cheryl began the position of Incoming Executive Director. We believe she has fulfilled the expectations set forth and in many ways exceeded expectations. Based upon this information we concluded we should offer her a stipend of \$2,000 for her extra responsibilities. As a board we are agreeing to offer Cheryl a yearly salary starting July 1, 2018 of \$90,000.

Opened at 9:19pm

Dante requested a motion to approve or reject offering a yearly salary of \$90,000 to Cheryl Wendt for the position of Executive Director as well as a one-time stipend of \$2,000 for her role completed as the Incoming Executive Director.

- Robin Finke motioned to approve
- Mike Cross motioned to second
  - All in favor

VII. Adjournment  
Angela motioned to adjourn, Robin seconded, all approved.  
Adjourned at 9:27 pm.

**Reminder: NO JULY BOARD MEETING**